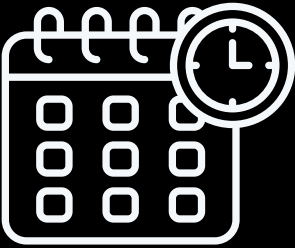


CAPACITY PLANNING TEMPLATE

CAPACITY EXAMPLE



| ACTION REQUIRED | RECOMMENDATION | TOTAL CLIENT DEMAND | EFFECTIVE CAPACITY | RESOURCE DEFICIENCY |
|--|-------------------|---------------------|--------------------|---------------------|
| Recommended addition of 7 more resources | Increase capacity | 2,182 | 2,002 | 7 |

HOURS

HOURS

PEOPLE

DEMAND ESTIMATE

| CLIENT NAME | HOURS REQUIRED PER WEEK |
|-------------|-------------------------|
| Name 1 | 80 |
| Name 2 | 80 |
| Name 3 | 120 |
| Name 4 | 180 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

CAPACITY OVERVIEW

| TOTAL EMPLOYEES | WORKING HOURS PER WEEK | UTILISATION RATE % |
|-------------------------|------------------------|--------------------|
| 77 | 40 | 65% |
| POTENTIAL WORK CAPACITY | EFFECTIVE CAPACITY | |
| 3,080 | 2,002 | |

~~accountancy~~

@ACCOUNTANT_SHE

accountancy, disrupted.